



**ESTRELLA MOUNTAIN  
COMMUNITY COLLEGE**

A **MARICOPA** COMMUNITY COLLEGE

Advisement



## HOW TO SCHEDULE AN APPOINTMENT USING CRANIUM CAFÉ

1. Navigate to <https://bit.ly/EMCAdviseAppt>

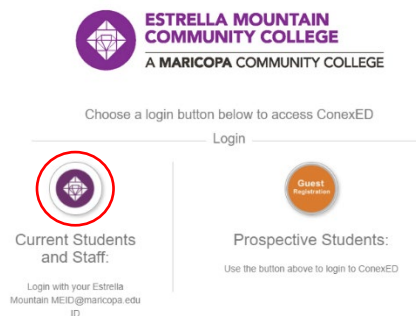
OR scan the QR code using  
your smartphone's camera



2. Find your major and/or Field of Interest (FOI) and click, "Schedule an Appointment with an Advisor"

Schedule an Appointment with an Advisor

3. Agree to the Informed Consent Statement and then log in with your MEID and password.



4. Choose the type of meeting you are interested in from the options listed and then choose the mode of meeting you would like.

### SELECT A REASON FOR MEETING

<input type="checkbox"/> Course Selection/Degree Progress <i>(60 minute meeting)</i>	<input checked="" type="checkbox"/> First Advising Session with FOI Advisor <i>(60 minute meeting)</i>	<input type="checkbox"/> Graduation Application <i>(60 minute meeting)</i>
<input type="checkbox"/> Maximum Time Frame (MTF) <i>(60 minute meeting)</i>	<input type="checkbox"/> Unofficial Transcript Evaluation/Transfer Credit Review <i>(60 minute meeting)</i>	

60 minutes are required for this meeting

### SELECT A MEETING LOCATION

<input checked="" type="radio"/> EMC Main Campus	<input type="radio"/> Telephone Meeting	<input type="radio"/> Video Meeting
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5. Then you can select a date, time, and advisor that you wish to speak with.

### SELECT A MEETING DATE

<input checked="" type="radio"/> Thursday, 04/14/2022	<input type="radio"/> Friday, 04/15/2022
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### RECOMMENDED TIME SLOTS

Thursday, 04/14/2022. (All Times Shown In America/Phoenix Timezone)

<input checked="" type="radio"/> 10:00 AM to 11:00 AM with <a href="#">Kay Cunningham</a>	<input type="radio"/> 10:20 AM to 11:20 AM with <a href="#">Kay Cunningham</a>
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- If you cannot find the time or advisor that you want, use the arrows at the top of the screen to move through the weeks.

SELECT A MEETING DATE

<< Last Week   Sunday Apr 10   Monday Apr 11   Tuesday Apr 12   Wednesday Apr 13   **Thursday Apr 14**   Friday Apr 15   Saturday Apr 16   Next Week >>

- Fill out the pop-up form completely - giving as many details as you can in the program plan/major *and* the reason for visit boxes - so that your advisor can prepare for your meeting.

## STEM/Computer IT/Applied Tech Advising Appointment

Please complete the following information to help us prepare for your appointment.

Notice: New students interested in completing a degree or transferring to a university are required to complete a Required Orientation, Advising, and Registration (ROAR) session before meeting with an Advisor.

Student ID or MEID \*

ROA12345678

Phone Number \*

623-935-8000

Program Plan/Major \*

Conservation Biology

Enter the name of your EMCC Program Plan and/or intended major.

Reason for Visit \*

I want to find out my next classes and my graduation date. I also want to talk about potential universities that have my program.

- Then click "Schedule Appointment." You will receive a confirmation email from the system reminding you that you scheduled and giving you any additional information that your advisor needs you to have.

**We look forward to working with you!**

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