

Certificate of Completion (CCL)
EMCC UNOFFICIAL ADVISEMENT CHECKSHEET

NAME	MAJOR COMPUTER APPLICATIONS TECHNOLOGY CERTIFICATE (5214)	26CREDITS
SSN	ADVISOR	CATALOG YEAR 2005-2006

STUDENTS MUST EARN A GRADE OF "C" OR BETTER IN THE REQUIRED COURSES CATEGORY

REQUIRED COURSES (20 CREDITS)		CRS	GR	SEM
BPC/CIS114++	Electronic Spreadsheet (any module)	3		
BPC/CIS117++	Database Management (any module)	3		
BPC/CIS133DA OR 133AA+BA+CA	The Internet/World Wide Web	3		
BPC/OAS135+	Word Processing Software (any module)	2		
BPC138++	Desktop Publishing (any module)	3		
CIS105	Survey of Computer Information Systems	3		
OAS120	Financial Record Keeping	3		

RESTRICTED ELECTIVES (6 Credits)				
BPC/CIS118++	Desktop Presentation Software (any module)	3		
BPC/CIS120DB	Computer Graphics: Adobe Illustrator	3		
CIS120DC	Computer Graphics: Macromedia	3		
BPC/CIS120DF	Computer Graphics: Adobe Photoshop	3		
BPC170	Computer Maintenance I: A+ Prep	3		
CIS/MMT 140	Survey of Multimedia Technology	2		
CIS150	Programming Fundamentals	3		
CIS190	Introduction to Local Area Networks	3		
CIS233DA	Internet/Web Development II	3		
OAS101AA OR OAS102	Computer Typing I: Keyboard Mastery (1) OR Computer Typing II: Document Production	1-3		
TQM101	Quality Customer Service	3		

ADVISORS ARE AVAILABLE FOR ASSISTANCE. HOWEVER, STUDENTS ARE RESPONSIBLE FOR THE PROPER SELECTION OF COURSES.