Steps to complete this SEVIS Transfer Request Form:

1. The STUDENT is required to complete Section One.
2. The International Student Advisor/DSO at the student’s current institution, that he/she is now attending, is to complete Section Two.
3. The DSO is to mail the completed form to EMCC Admissions & Records or send via fax to (623) 935-8848.

## SEVIS Transfer Eligibility Form
F-1 Students Transferring In to Estrella Mountain Community College

### SECTION ONE: To be completed by student. Please print clearly.

Please complete this SEVIS Transfer Request form and submit to your current International Student Advisor/Designated School Official (DSO) at the school you are now attending.

**Last Name:**

**First Name:**

**EMCC Student ID#:**

By signing below you hereby authorize the DSO to provide the information, below, to Estrella Mountain Community College.

**Student’s Signature:**

**Date:**

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### SECTION TWO: To be completed by the transfer-out school’s DSO/International Student Advisor.

The above-named individual has been admitted to EMCC as of the _____________ semester, beginning on ______________.

**SEVIS Release Date:**

**SEVIS ID #**

Please choose:

- [ ] This student is/was in GOOD standing and enrolled full-time.
- [ ] This student is OUT OF STATUS and a reinstatement is pending.
- [ ] This student is OUT OF STATUS and must be reinstated.

**DSO Name/Title:**

**DSO Signature:**

**DSO e-mail:**

**DSO Phone:**

**DSO’s School Name & Address:**