

Employee Last Name	First Name	EMPL ID	Dept ID
Time Reporting Code	Saturday 1/27	Sun 1/28	Mon 1/29
Most often used TRC - Time Reporting Code			
<i>REGO - Work hours up to 40hrs, anything over is overtime</i>			
<i>REGC - Work hours up to 40hrs, anything over is comp earned</i>			
Supervisor Signature			
<i>For Department Use Only</i>			



