

**EMCC Writing Rubric**

<b>Subject Matter</b>	<b>Excelling</b>	<b>Proficient</b>	<b>Approaching Proficiency</b>	<b>Not Proficient</b>
Writing is effective when the Subject Matter is: ___ Appropriate for the assignment ___ Adequate to complete the assignment ___ Suitable for the level of the assignment	Effective in all 3 elements	Effective in 2 elements	Effective in 1 elements	Not effective in any of the elements
<b>Focus/Main Idea/Thesis</b>	<b>Excelling</b>	<b>Proficient</b>	<b>Approaching Proficiency</b>	<b>Not Proficient</b>
Writing is effective when the Focus/Main Idea/Thesis is: ___ Apparent to the reader ___ Presented so as to interest the reader ___ Targeted to achieve the purpose of the assignment	Effective in all 3 elements	Effective in 2 elements	Effective in 1 elements	Not effective in any of the elements
<b>Support/Development</b>	<b>Excelling</b>	<b>Proficient</b>	<b>Approaching Proficiency</b>	<b>Not Proficient</b>
Writing is effective in when the Support/ Development is: ___ Appropriate to sustain the document's focus ___ Carefully chosen to meet the needs of the assignment, and ___ Of sufficient quantity for the assignment	Effective in all 3 elements	Effective in 2 elements	Effective in 1 elements	Not effective in any of the elements
<b>Organization</b>	<b>Excelling</b>	<b>Proficient</b>	<b>Approaching Proficiency</b>	<b>Not Proficient</b>
Writing is effective when the document: ___ Shows the relation of development to the document's focus ___ Shows interrelations between parts of the document ___ Illustrates relationships with appropriate transitions	Effective in all 3 elements	Effective in 2 elements	Effective in 1 elements	Not effective in any of the elements
<b>Language Use</b>	<b>Excelling</b>	<b>Proficient</b>	<b>Approaching Proficiency</b>	<b>Not Proficient</b>
Writing is effective in when the document contains: ___ Clear and correct sentences ___ Appropriate word choice and tone ___ Appropriate variety of sentence structure	Effective in all 3 elements	Effective in 2 elements	Effective in 1 elements	Not effective in any of the elements
<b>Format</b>	<b>Excelling</b>	<b>Proficient</b>	<b>Approaching Proficiency</b>	<b>Not Proficient</b>
Writing is effective when the Format of the document is: ___ Appropriate for the assignment ___ Applied to all parts of the document ___ Consistent throughout the document	Effective in all 3 elements	Effective in 2 elements	Effective in 1 elements	Not effective in any of the elements
<b>Citation</b>	<b>Excelling</b>	<b>Proficient</b>	<b>Approaching Proficiency</b>	<b>Not Proficient</b>
Writing is effective when it contains: ___ Citations for each use of a source ___ Correct and complete internal citations in appropriate citation style ___ Correct and complete works-cited/reference entries in appropriate citation style	Effective in all 3 elements	Effective in 2 elements	Effective in 1 elements	Not effective in any of the elements
<b>Mechanics</b>	<b>Excelling</b>	<b>Proficient</b>	<b>Approaching Proficiency</b>	<b>Not Proficient</b>
Writing is effective when the: ___ Spelling is correct ___ Punctuation is properly used ___ Grammar is correct	Effective in all 3 elements	Effective in 2 elements	Effective in 1 elements	Not effective in any of the elements