

New Student Enrollment Steps

1. Apply for your VA benefits online if you have not already done so.

* Veterans via Ebenefits at <https://www.ebenefits.va.gov/ebenefits/homepage>

* Dependents via VONAPP at <https://www.ebenefits.va.gov/ebenefits/vonapp>

(Please make sure that your election Start Date is at least 2 weeks prior to the start of the semester. See [Academic Calendar](#))

2. Set up your my.maricopa.edu account.

Fill out a Student Information Form (SIF) online at My.Maricopa.Edu and clicking on “new student” or in person through Enrollment Services. When this is completed you will be issued a Student ID # (SID).

3. Activate your Maricopa email by entering your MEID and password at maricopa.edu/google.

*All college communications will come through this email address, which can be forwarded to a personal email address through the settings.

4. Apply for admission. Go to the Student Center link at my.maricopa.edu and log in with your MEID. Click Admissions and follow the instructions to select the college, program and term.

* To be considered for in-state tuition, you must submit [Declaration of Citizenship or Status form](#) and documentation.

5. Apply for financial aid

Apply at <https://fafsa.ed.gov/>

*FAFSA School Code: **031563**

Additional information at:

<http://www.estrellamountain.edu/students/financial-aid>

6. Take the on-campus placement tests.

Required for new students, Transferring students see advisor before PAWS and testing. Additional information at: <http://www.estrellamountain.edu/students/testing-services>

7. Sign up for the mandatory “PAWS”

Priority Advisement Workshop to develop a first semester plan, register for classes and sign up for the **Veteran New Student Orientation “NSO”**. Be sure to bring:

-Your placement scores

-Student ID number

8. Order official military and academic transcripts from ALL colleges previously attended to include CLEP and Dantes (required by the Department of Veteran Affairs). Army, Navy, Marine Corps, and Coast Guard veterans can access transcripts at: <https://jst.doded.mil> Air Force veterans, CCAF transcript request form is available at the Veterans Center. Eligibility for certification is no longer available after two semesters. *Transcript must be mailed directly to:

Estrella Mountain Community College
Attn: Admissions & Records
3000 N. Dysart Road
Avondale, AZ 85392

9. Meet with the EMCC Veterans

Academic Advisor to develop a degree plan and assess your individual needs. *Bring any transcripts (even unofficial) and questions.

10. Enroll in classes then submit benefits paperwork to EMCC Veterans Center office. Additional information at: <http://www.estrellamountain.edu/students/veterans-services/forms> *Bring DD214 and COE at this time.

11. Buy or rent textbooks at the college bookstore or online.

12. Attend the Veteran New Student Orientation. After orientation, obtain your required student picture ID from the cashier’s office (FREE) and your car decal from the campus Public Safety office.

13. Learning starts day one. Students who do not show up for the first class will be dropped unless prior arrangements with the instructor are made.



Enrollment Checklist

- Apply for your VA benefits online
- Set up your my.maricopa.edu account
- Activate your Maricopa email
- Apply for admission
- Apply for financial aid
- Take the on-campus placement tests
- Attend the mandatory "PAWS"
- Sign up for the Veteran New Student Orientation Date: _____
- Order official military and academic transcripts
- Meet with the EMCC Veterans Academic Advisor
- Enroll in classes
- Submit benefits paperwork to the Veterans Center, bring DD214 & COE
- Buy or rent textbooks
- Attend Veteran New Student Orientation
- Attend your first day!

My Information

My Student ID #:

My MEID:

My Student Issued E-Mail:

@maricopa.edu

Estrella Mountain Community College
Student Services (623) 935-8888
Option 1 – Admissions & Registration
Option 2 – Cashiers
Option 3 – Financial Aid
Option 4 – Advisement
Option 5 – Veteran Services
Option 6 – Testing
Option 7 – Scholarships
Option 8 – Bookstore

Register Early

To get the classes you want:

Summer – Opens in March

Fall – Opens in March

Spring – Opens in October

Additional Campus Services

Information Commons: (623) 935-8150

Library: (623) 935-8191

Student Life: (623) 935-8807

Tutoring Services: (623) 935-8189

Helpful Numbers for Veterans

VA Education Call Center 1-888-442-4551

WAVES 1-877-823-2378

Direct Deposit Helpline 1-800-333-1795

VA Debt Management Center 1-800-827-0648

VA Regional Office 1-800-827-1000

Veterans Crisis Line 1-800-273-8255

Phoenix VA Hospital 602-277-5551



**ESTRELLA MOUNTAIN
COMMUNITY COLLEGE**

A Maricopa Community College

EMCC Veterans Center Enrollment Success Pocket Guide



Estrella Mountain Veterans Center

3000 Dysart Rd, Avondale AZ 85392

P: (623) 935-8937

Email: veterans@estrellamountain.edu

EMCC Veterans Center website:

estrellamountain.edu/students/veterans-services