International Student Application

Estrella Mountain Community College

A Maricopa Community College

The Maricopa Community Colleges are EEO/AA Institutions

INSTRUCTIONS & REQUIREMENTS FOR THE INTERNATIONAL STUDENT (F-1 VISA) ADMISSION PROCESS

Application Deadlines: **Fall Semester: July 1st** **Spring Semester: November 1st**

Please mail:

> **There is NO application fee.**

_____ **1. THIS COMPLETED INTERNATIONAL STUDENT APPLICATION FORM.**

  a. Please print clearly. Be sure that the name on your application is spelled the same as the name in your passport. Write your date of birth in the USA format: Month/Day/Year.

_____ **2. PROOF OF GRADUATION FROM SECONDARY SCHOOL**

  a. Original <u>or</u> certified copies of official diploma or certificate from EACH secondary school (high school), college or university, and/or technical school you have attended (accompanied by an official English translation).
  b. PLUS: Official transcripts of grades/marks, showing date of graduation, from EACH school you have attended.

Note: If your official documents were issued in a language other than English, you must submit the official documents in the original language and an official translation of the documents. An official translation is certified to be precise, word-for-word English translation of the documents that have been prepared by the issuing institution or a professional translator.

_____ **3. EVIDENCE OF ENGLISH LANGUAGE PROFICIENCY:** (waived for students whose native language is English)

Applicants who wish to enroll in an academic program at the college must present evidence of their level of English language proficiency. Any of the methods below can be used to satisfy this requirement:

  • Test of English as a Foreign Language (TOEFL): The applicant must attain a score of at least 500 on the paper based test, 61 on the internet-based test or a 173 on the computer based test. The TOEFL Code for Estrella Mountain Community College is 8238.

  • International English Language Testing System (IELTS): The applicant must attain an overall IELTS Band Score of 5.5 or better. A minimum IELTS Individual Band Score of 5.0 in EACH module is recommended.

  • Official transcripts (mailed directly from the educational institution to Estrella Mountain Community College) from a previous college or university in the United States, showing passing grades in college/university-level courses (not including English as a Second Language).*

  • Appropriate scores on Maricopa Community College's placement tests: CELSA or ACCUPLACER.*

Note: Regardless of TOEFL or IELTS scores, <u>all</u> new students are required to take placement tests upon arrival at Estrella Mountain Community College.

*These two options may possibly be used as exceptions to the English proficiency requirement in lieu of the TOEFL or IELTS scores at the discretion of the College.

_____ **4. EVIDENCE OF FINANCIAL SUPPORT**

  a. You or your sponsor(s) must complete the Statement of Financial Support, which states that they/you have sufficient funds to cover your educational and living expenses, estimated at $20,350 per year, and are willing to use this money to pay for your academic and living expenses while you are attending Estrella Mountain Community College. Please see the Proposed Budget information for details.

b. IMPORTANT: You or your sponsor MUST also include an ORIGINAL letter from the bank showing that the sponsor has sufficient funds on deposit and dated within six months of the semester start date for which you are applying. Bank letters must be on bank letterhead with an original signature that includes the contact information from the bank official who issued the letter. We cannot accept bank letters that do not state that a balance in excess of $20,350 is available. **Faxes, photocopies and internet printouts of financial documents will not be accepted.** Documents not issued in English must be accompanied by a certified English word-for-word translation. Evidence of financial support will be required prior to issuance of the I-20 form. Please note that the U.S. Consulate or Embassy will require another set of original financial documents when you apply for the F-1 visa.

ORIGINAL bank statements may also be submitted if the bank is located in the U.S. Additional documentation may be required.

The college has no scholarship or financial aid provisions for international students; therefore, students must be fully prepared to meet the necessary financial obligations for the entire time they will be in the United States.

_____ 5. **A COLOR PHOTOCOPY OF YOUR PASSPORT,** showing the pages with identification information and expiration date. The passport must be valid for at least six months. If your spouse and/or children will accompany you, please provide color photocopies of their passports too.

Additional requirements: (if you are applying from within the United States or previously attended another school in the U.S.)

_____ 6. A photocopy of the I-94 card in your passport or a printout of your I-94 form, which can be downloaded from the Customs and Border Protection (CBP) website at: **https://i94.cbp.dhs.gov/I94/#/home**

_____ 7. A photocopy of your current visa in your passport or copy of current approval notice of Change of Status (Notice of Action form I-797c)

_____ 8. Official transcripts from ALL previous educational institutions, *sent directly from the institutions* to Estrella Mountain Community College.*

_____ 9. Photocopies of ALL prior SEVIS I-20 documents (if you are on an F-1 visa)

_____ 10. SEVIS Transfer Eligibility Form completed and signed by both the student and the current international student advisor/DSO. This form can be downloaded from out website at https://www.estrellamountain.edu/sites/default/files/docs/admissions/5222-sevis-transfer-eligibility-form.pdf (if you are on an F-1 visa)

Note: Students Under 18 Years Old

Estrella Mountain Community College requires that students who are under the age of 18 (minors) reside with a guardian in the United States. Proof of legal guardianship is required with the application package. (Proof of legal guardianship can include: a notarized letter that is signed by the guardian or court document.) In the event of personal emergency, accident, illness, incarceration, etc., the State of Arizona will require the signature of a guardian before

> **IMPORTANT:** PLEASE VERIFY THAT YOUR APPLICATION PACKAGE IS COMPLETE BEFORE YOU SEND IT, AND THAT YOU HAVE FOLLOWED ALL THE INSTRUCTIONS AS DESCRIBED ABOVE. FAILURE TO SUBMIT DOCUMENTS AS REQUIRED WILL RESULT IN DELAY OF THE PROCESSING OF YOUR APPLICATION. PLEASE E-MAIL IF YOU NEED CLARIFICATION OF THE APPLICATION INSTRUCTIONS.

PLEASE MAIL THE APPLICATION FORM <u>AND</u> ALL REQUIRED ORIGINAL DOCUMENTS TO:

Estrella Mountain Community College
Attn: International Student Admissions
3000 North Dysart Road
Avondale, AZ 85392 USA

IF YOU HAVE QUESTIONS, PLEASE CONTACT:

Email: international.students@estrellamountain.edu

**DO NOT SEND BANK DOCUMENTS OR SCHOOL CERTIFICATES BY E-MAIL AS WE REQUIRE ORIGINALS.
THANK YOU.**

*Note: Official transcripts will be used to determine eligibility for admission to Estrella Mountain Community College as an F-1 international student. If you would like to have your international transcripts reviewed for possible transfer credit, they must first be evaluated by an approved foreign credential evaluation company. For more information on this process, please email: international.students@estrellamountain.edu

The College reserves the right to request additional documentation necessary to complete the review of the submitted international admissions package.

Estrella Mountain Community College
International Student Application

Student ID Number	FOR OFFICE USE ONLY

I am applying for admission to: Degree Program: _____

Application Deadline for Fall Semester: July 1st   **Application Deadline for Spring Semester: November 1st**

I plan to begin studying in the: ☐ Fall (August-December) 20_____   ☐ Spring (January-May) 20_____

Have you ever applied to any Maricopa Community College? ☐ Yes If yes, please provide your Maricopa Student ID _____   ☐ No

Personal Information

Family Name _____
(as printed on passport)

First Name _____
(as printed on passport)

Middle Name _____

Former/Maiden Name _____

Date of Birth   Month: _____   Day: _____   Year: _____

Gender   ☐ Male   ☐ Female   Age _____

Country of Birth _____

Country of Citizenship _____

Native Language _____

Permanent Mailing Address in your Home Country

Street Address _____

City/Town/Village _____

Province/Territory/District/Region _____

Postal Code _____   **Country** _____

Home Phone Number _____

Cell Phone Number _____

Email Address _____

United States Mailing Address (If Available)

Address _____

City _____

State _____   **Zip Code** _____

USA Phone Number _____

FERPA Release

Maricopa County Community College District has my permission to release directory information relative to my enrollment,
(As Per the Family Education Rights and Privacy Act, (FERPA), of 1974)

☐ Yes   ☐ No

Page 3   *If left unanswered, will be treated as "Yes".*

Address to which I-20 should be sent

If left blank, Form I-20 will be sent to permanent mailing address.

Address _____

City _____

Province/Territory _____

Country _____

Postal Code _____

Previous Education

**Name of Current or Last
High School Attended** _____

Location _____

Date of Graduation: Month: _____ Day: _____ Year: _____

GED Certificate: Month: _____ Day: _____ Year: _____

List all Colleges/Universities Attended (if applicable). Enclose Transcripts, in English, from each.
(If you need additional space, attach a separate page.)

Name of Institution _____

Location _____

Degree Earned _____

*Please have all <u>Official Transcripts</u> sent from each Educational Institution directly to:

**Estrella Mountain Community College
Attn: International Student Admissions
3000 North Dysart Road
Avondale, AZ 85392 USA**

Educational Goals

☐ **Earn an Associate Degree only**

☐ **Earn an Associate Degree and then transfer to a university**

☐ **Take classes then transfer to another college/university (name below):**

Name of Institution: _____

Area of Study: _____

International Student Application Form

Transfer

If you are currently in the
United States, what is your visa type? _____

If F-1, what school
issued your Form I-20?_____

What school are you
currently attending? _____

Have you applied for Permanent Residence?
☐ Yes ☐ No

Do you plan to travel outside the USA before you begin classes?
☐ Yes ☐ No

Estimated Expenses

The approximate cost of <u>one academic year of study</u> at the Maricopa County Community Colleges:

Tuition and Fees $8,010 (1)
Living Expenses $10,140 (2)
Books $1,100 (3)
Health Insurance $1,100 (4)
TOTAL $20,350 (5)

First Dependent $5,000
Each Additional Dependent $2,500

NOTES:
(1) Based on 2016—2017 tuition & fee schedule.
(2) Based on estimated living costs for 2 semesters (10 month).
(3) Based on typical new and used book prices. Assumes books are sold back at the end of the semester.
(4) Based on 2016—2017 MCCCD International Student Health Plan.
(5) Applicants must provide evidence of this minimum amount of financial support before an I-20 is issued.

If you are married and if your spouse and/or child will accompany you, please provide names, dates and places of birth

Complete Name (As Printed on Passport)	Relationship		Date of Birth (Month / Day / Year)	Country of Birth	Country of Citizenship
	Spouse	☐ Male ☐ Female			
	Child	☐ Male ☐ Female			
	Child	☐ Male ☐ Female			

Applicant Statement (Must be signed and dated by the applicant):

Please initial or check the following statements:

_____ I understand that I will report to the College by the required report date as specified in my acceptance letter.

_____ I swear under penalty of perjury that the document(s) that I have submitted to demonstrate lawful presence in the United States are true and the information provided on this form is true and complete.

_____ I certify and swear under penalty of perjury that the answers I have provided on this application are true, correct and complete.

_____ I acknowledge that I have read the Maricopa Tuition and Fees Police and the Maricopa Refund Policy. I understand that I am responsible for all tuition and fees related to my enrollment in the Maricopa County Community Colleges.

_____ I understand that it is **mandatory** that I be enrolled in at least 12 credits per semester while studying at Estrella Mountain Community College to maintain my F-1 Status.

_____ **If** you are a student under the age of 18, Maricopa County Community Colleges requires that students who are under the age of 18 (minors) have a guardian in the United States. In the event of personal emergency, accident, illness, incarceration, etc., the State of Arizona will require the signature of a guardian before assistance such as hospitalization, legal counsel, etc., can be offered. Maricopa County Community Colleges is not permitted to act in the place of the parent or guardian.

_____ **If** you are a student under the age of 18, additional permission will be required by a parent or guardian to enroll in courses, and accept responsibility for tuition and fees. Prior to enrollment in classes, please contact the Estrella Mountain Community College Admissions, Records & Registration Office to provide the necessary consent.

Signature _____
(Signature of Applicant)

Date _____
(Month / Day / Year)

UPDATED:
11/07/2017

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(4) Based on 2016—2017 MCCCD International Student Health Plan.
(5) Applicants must provide evidence of this minimum amount of financial support before an I-20 is issued.

*Note: Applicants will be asked to provide proof of additional funding for each accompanying dependent ($5,000 for the first person, $2,500 for each additional dependent). A dependent is defined as the spouse or child of the F-1 student.

Please indicate how much money you will have available to you for each year of study at EMCC ($20,350 minimum): _____

Please indicate the source(s) of funds (e.g. family, personal savings, embassy, government scholarship or loan) and the amount from each source:

Source: Amount:

_____   _____

_____   _____

Statement of Financial Support (to be completed by financial sponsor):

This is to certify that I, _____ will provide sufficient
(Full Legal Name of Financial Sponsor)

funds to cover all the expenses of _____ while he/
(Full Legal Name of Student)

she is enrolled as a student at Estrella Mountain Community College.

I understand that international students applying for a SEVIS Form I-20 Certificate of Eligibility from the Maricopa County Community Colleges need to show evidence that they will have at least $20,350 per year to cover all educational and living expenses. For your review, I am **submitting official financial documents, (bank statements)**, from within the last 3 months showing that I have sufficient funds for this purpose.

I understand that I am making a commitment to the United States government and to the student, and will not expect the student to contribute through employment, as employment is strictly controlled by U.S. law and very limited to F-1 students.

Please initial or check the following statements:

_____ The above named applicant will be residing in my house and I will provide the room and board expenses valued at $10,140.

_____ Educational expenses valued at $10,210 will be provided by me. I have included my financial documents as part of the required documentation.

Please contact me if you need more information about these arrangements.

Name: _____   Home Phone #: _____

Relationship to student: _____   Cell Phone #: _____

Street Address: _____   City/Town/Village: _____

Province/Territory/District/Region: _____   Postal Code: _____ Country: _____

Signature _____   **Date** _____
(Signature of Sponsor)   (Month / Day / Year)

*If the applicant is utilizing more than one sponsor, each sponsor will have to complete an individual Statement of Financial Support.

UPDATED:
11/07/2017