HOW TO SCHEDULE AN APPOINTMENT USING CRANİUM CAFÉ


OR scan the QR code using your smartphone's camera

2. Find your major and/or Field of Interest (FOI) and click, “Schedule an Appointment with an Advisor”

3. Agree to the Informed Consent Statement and then log in with your MEID and password.

4. Choose the type of meeting you are interested in from the options listed and then choose the mode of meeting you would like.

5. Then you can select a date, time, and advisor that you wish to speak with.
6. If you cannot find the time or advisor that you want, use the arrows at the top of the screen to move through the weeks.

7. Fill out the pop-up form completely - giving as many details as you can in the program plan/major and the reason for visit boxes - so that your advisor can prepare for your meeting.

8. Then click “Schedule Appointment.” You will receive a confirmation email from the system reminding you that you scheduled and giving you any additional information that your advisor needs you to have.

We look forward to working with you!