



Business Institute

**ESTRELLA MOUNTAIN
COMMUNITY COLLEGE**



**Valley of the Sun
United Way**

WHAT TO BRING FOR TAX PREPARTION

In order to prepare taxes accurately and efficiently, the following items will be required:

- *Social Security cards, IRS ITIN card or ITIN letter for all household members
- *Picture ID for taxpayer (and spouses)
- *Birth dates for all persons listed on the tax return
- *Proof of all income, including W-2 and 1099 forms
- *Name, address, and tax ID# of childcare provider
- *Amount of money paid to childcare provider last year
- *Account and routing numbers for direct deposit
- *Copy of last year's tax return, if available
- *If filing jointly, both adults must be present to sign the return.

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